



Department of Development Services
P.O. Box 150027, Cape Coral , FL 33915
(239) 574-0546

NOTICE OF COMMENCEMENT
(Must be recorded with the Lee County Clerk of Court prior to submission)

Permit No. _____ Tax Folio No. _____

State of _____ County of _____

The undersigned hereby gives notice that improvement will be made to certain real property, and in accordance with Chapter 713, Florida Statutes, the following information is provided in the Notice of Commencement.

1. **Description of property:** (legal description of property and street address if available).

2. **General description of improvement:**

3. **Owner information:** Name _____ Phone _____
Address _____
Email _____
Interest in property _____
Name and address of fee simple titleholder (if other than Owner listed above) _____

4. **Contractor information:**
Name _____ Phone _____
Address _____
Email _____
5. **Surety information (if applicable, a copy of the payment bond is attached):**
Name _____
Address _____
Amount of bond: \$ _____ Phone _____
6. **Lender information:**
Name _____ Phone _____
Address _____
7. **Persons within the State of Florida designated by Owner upon whom notices or other documents may be served as provided by Section 713.13(1)(a)7., Florida Statutes:**
Name _____ Phone _____
Address _____
8. **In addition to himself or herself, Owner designates** the following person(s) to receive a copy of the Lienor’s Notice as provided in Section 713.13(1)(b), Florida Statutes.
Name _____ Phone _____
Address _____
9. **Expiration date of notice of commencement** (the expiration date is 1 year from date of recording unless a different date is specified) _____

Printed Name _____
(Printed Name of Person Signing Notice)

Signature _____
(Owner or Owner’s Authorized Officer/Director/Partner/Manager)

Owner’s Name _____
Owner’s Address _____

WARNING TO OWNER: ANYPAYMENTS MADE BY THE OWNER AFTER THE EXPIRATION OF THE NOTICE OF COMMENCEMENT ARE CONSIDERED IMPROPER PAYMENT UNDER CHAPTER 713, PART I, SECTION 713.13, FLORIDA STATUTES, AND CAN RESULT IN YOUR PAYING TWICE FOR IMPROVEMENTS TO YOUR PROPERTY, A NOTICE OF COMMENCEMENT MUST BYRECORDED AND POSTED ON THE JOB SITE BEFORE THE FIRST INSPECTION. IF YOU INTEND TO OBTAIN FINANCING, CONSULTWITH YOUR LENDER OR AN ATTORNEY BEFORE COMMENCING WORK OR RECORDING YOUR NOTICE OF COMMENCEMENT.

Verification Pursuant to Section 92.525, Florida Statutes

Under penalties of perjury, I declare that I have read the foregoing and that the facts stated in it are true to the best of my knowledge and belief.

Signature of Natural Person Signing Above